

Court Appointed Special Advocates

(CASA) of Contra Costa County

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RESPONSIBILITIES OF CASA BOARD MEMBERS

CASA Board members have the responsibility to ensure that CASA does the best work possible in pursuing its mission of recruiting, training and supporting volunteers to advocate for abused and neglected children in the Juvenile Court System. Board members are expected to govern CASA while judiciously providing support for programs and initiatives (in concert with management staff).

Mission: The Court Appointed Special Advocates (CASA) program is established to advocate for abused and neglected children in the Juvenile Court System. Through the use of highly trained volunteers, CASA is committed to providing these children a voice in the Court process.

Basic Duty of the Board of Directors:

As per the bylaws, the CASA Board of Directors is comprised of no fewer than seven and no more than fifteen voting members who assume governance and fiduciary responsibility for the organization. CASA Board members are elected to a term of three years and may serve no more than three consecutive terms.

General Board Responsibilities:

- Formulate and approve long-range organizational goals.
- Establish and abide by governing policies to ensure that programs and operations are in harmony with the mission, goals and objectives of the organization and meet the needs of the community we serve.
- Ensure that the organization's policies, programs and operations are conducted in accordance with all local, state and federal laws governing nonprofit organizations.
- Consider and adopt the annual budget, monitor compliance with the approved budget and make revisions as necessary.
- Employ, support and evaluate the Executive Director.
- Provide the financial and other resources necessary for achieving the organization's program and services goals.
- Publicly represent the organization in the community.
- Ensure that no member of the Board of Directors derives financial or material benefit from affiliation with CASA of Contra Costa County.

PERFORMANCE EXPECTATIONS – CASA BOARD OF DIRECTORS

As the leaders and stewards of the organization, the CASA Board of Directors plays a critical role in the organization's success, reputation and long-term sustainability. It is important that Board members understand and carry out their responsibilities as Board members. For that reason, the Board's Executive Committee and staff are committed to providing each Board member with the information and support they need to successfully fulfill their obligations. To ensure that the Board is performing at maximum overall effectiveness, the Executive Committee will review each Board member's performance annually.